

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
November 19, 2015**

President Emily Hall called the November 19, 2015 meeting of the Board of Education to order at 6:30 PM in the Guilford School Cafeteria.

Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Julee Hartwell, Jeanne Shields and Rebecca Sullivan.

Board Members in Attendance

Administrators in attendance were Don Wheeler and Janice Rideout. Jenn Henderson was invited to discuss CSE recommendations.

Administrator in Attendance

On a motion by Julee Hartwell, seconded by Tina Ammon, the Board of Education voted to go into executive session at 6:31 PM to discuss CSE recommendations, the employment history of a particular person; and a particular student matter.
Yes –6, No – 0. Carried.

Executive Session

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:40 PM. Yes –6, No – 0. Carried.

Open Session

On motion by Julee Hartwell, seconded by Jeanne Shields, the Board of Education voted to approve the evening's revised agenda adding item "c", a statement from the Board of Education under Routine Matters and an additional surplus item "c" under Business Office. Yes – 6, No – 0. Carried.

Order of the Agenda
Established & Approved

President Emily Hall read the following statement on behalf of the Board of Education:

There has been some question about the posting of the Boys Varsity Basketball position. I have had conversation back and forth with Mr. Davis regarding this issue, but felt a public statement may be better given our Board's commitment to transparency.

In Executive Session during a Personnel conversation the topic of the Boys Varsity Basketball coach was raised and the Board asked for more information, namely; would the previous coach be willing and able to continue? This conversation occurred when the season was looming and there were a lot of questions and a good amount of concern that we could potentially leave these athletes without a coach if we didn't have a Plan B, thus the posting of the position.

In the end, the previous coach was both willing and able and we are happy to be moving forward with the season.

I will provide this statement to Mrs. Weibel to add to our meeting minutes.

Because there is a coach in place and a season in progress, we will consider this issue closed.

There were no visitor comments this evening.

Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

- Amendment with no meeting of: None
- CSE minutes of: 11/03/15; 11/04/15
- CPSE minutes of: None
- Subcommittee minutes of: None
- 504 Minutes: 11/03/15; 11/04/15; 11/09/15

On motion by Julee Hartwell, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

CSE
Recommendations

The building principals, William Zakrajsek, Jenn Henderson and Linda Maynard, reported on the programs and activities in their buildings.

Reports and
Presentations

Jeanne Shields reported on the last meeting of the Chenango County School Board Association. The focus this year will be on offering professional development and providing opportunities for networking among Board members. A “Meet and Greet” along with the Spring Dinner meeting are in the planning stage. Board members are encouraged to attend these events.

Howard Thompson summarized the last two Health and Safety Committee meetings. Incident command, Emergency procedures, First Aid and CPR, NY State Trooper liaison, asbestos inspections and the role of this committee during a capital project were discussed.

Emily Hall and Don Wheeler reported on the last Transportation Committee meeting. Providing efficient bus maintenance was discussed. Exploring using privatized maintenance was reported. A maintenance plan recommendation from the committee to the Board should be expected in January.

Don Wheeler reported on the last meeting of the Capital Project Committee. After much discussion regarding the condition of the facility, it is the recommendation of the committee to pursue a 23 million dollar project.

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to approve SWBR Architects to start developing plans for the proposed 23 million dollar capital project. Yes – 6, No – 0. Carried.

SWBR Approval

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to approve the following Financial reports:

- Treasurer’s Report for October.
- Student Activities Report for October.
- Internal Claims Auditors Report dated 10-18-15, 11-1-15 and 11/15/15.
- Financial Reports for October

Business Office

Yes – 6, No – 0. Carried. (See Attachment #1-4)

The board received information regarding the Senior Citizen Low Income Exemption. Janice Rideout summarized the information on the chart provided. (See Addendum #1)

On a motion by Jeanne Shields, seconded by Tina Ammon, the Board of Education voted to approve the Tax Collectors Report for 2015-16. Yes – 6, No – 0. Carried.
(See Attachment #5)

On a motion by Julee Hartwell, seconded by Keith Hanvey, the Board of Education voted to approve the following items as surplus according to needs:

| | | |
|-------------------------------|-----------|-----------------|
| Kubota Tractor B2920 | BG#000213 | Serial #51398 |
| Kubota Front Loader LA364 | BG#000034 | Serial #AO136 |
| Kubota 51" Snow blower B2781A | BG#000207 | Serial #2800680 |
| Kubota 60" Sweeper | BG#000210 | Serial #2804434 |
| Kubota 6.5' Backhoe BH 65 | BG#000221 | Serial #AO984 |
| Kubota 60" mower deck | BG#000035 | Serial #11796 |
| Sims Heated cab for Kubota | BG#000040 | |
| All items purchased 8/2008 | | |
| Retractable Batting Cage Net | | |

Yes – 6, No – 0. Carried.

President Emily Hall reviewed the options for filling the vacant Board member seat (leave the seat vacant, hold a special election, or appoint an individual to fill the term until the May election).

Old Business

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to appoint a member. Yes - 5; No - 1(Hartwell); Carried.

On a motion by Julee Hartwell, seconded by Tina Ammon the Board of Education voted to advertise for the open Board Member seat. A letter of intent is required to be submitted to the District Clerk by November 30, 2015. Yes - 5, No - 1(Shields). Carried.

The Board discussed the Vice President position. It is not required by New York State Education Law.

On a motion by Rebecca Sullivan, seconded by Jeanne Shields the Board of Education voted to postpone selecting a Vice President until the vacant Board seat is filled. Yes - 6, No - 0; carried.

Janice Rideout reported on the status of the RFP for legal services. BOCES will provide assistance in this process. Sample RFP's will be provided by the next BOE meeting to assist the Board in developing their specifications. The RFP should be ready to go out in January or February with the intention of appointing the firm for July 1, 2016.

Emily Hall presented information on the Board Docs service. The Board will review and discuss at the next meeting.

New Business

The Legislative Breakfast will be held December 5. Julee Hartwell and Keith Hanvey expressed interest in attending.

On a motion by Julee Hartwell, seconded by Rebecca Sullivan the Board of Education voted to continue the NYSSBA Membership for 2015-16. Yes - 6, No - 0; carried.

On a motion by Julee Hartwell, seconded by Keith Hanvey, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The appointment of Jennine Brewer as Elementary Yearbook Advisor.
- The appointment of Kali Conover to the position of substitute Teacher. Background check is complete.
- The appointment of Morgan Glassett to the position of substitute Teacher. Background check is complete.
- The appointment of Lisa Paciullo to the position of substitute Teacher. Background check is complete.
- The appointment of Kristen Northrup to the position of substitute Teacher. Background check is complete.
- The appointment of Vic Gullo to the position of temporary Special Education Coordinator at the daily rate of \$425 not to exceed 50 days effective November 30, 2015.
- The acceptance of the retirement of Kristin Barber effective June 30, 2016.
- The acceptance of the resignation of Jessica Hussar effective November 22, 2015.
- The appointment of Kevin Wehrli to the position of Boys Grade 8 Modified Basketball Coach at Step 3.

Yes – 6, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the following non-certified personnel recommendations:

- Correction to November 5, 2015 minutes: Substitute appointment paperwork for Kathy Hatton was inadvertently provided to the District Office for appointment. We request a correction to the minutes removing Kathy Hatton's appointment as a Teacher Aide until the substitute hiring procedure is complete.
- The appointment of Kali Conover to the position of substitute Teacher Aide PT. Background check is complete.
- The appointment of Kristen Northrup to the position of substitute Teacher Aide PT. Background check is complete.
- The appointment of Amanda Haynes to the position of substitute Teacher Aide PT. Background check is complete.
- The extension of the temporary appointment of Christina Baldwin to the position of Teacher Aide through December 31, 2015.

Yes –6, No – 0. Carried

The following Planning items were discussed:

Planning

- Nov 19 – Policy Committee Meeting @ 5:30 PM
- Nov 19 – BOE Meeting
- Nov 30 – Special BOE meeting - BOCES member vote
- Dec 1 – Focus groups meet with A. Pole; BOE meet at 6:30 PM
- Dec 3 – BOE Meeting - Cancelled move to Nov 30th
- Dec 5 - Legislative Breakfast

School Functions

- Nov 20 – Food Drive Begins
- Dec 2 – Sr HS Winter Concert @ 7:00 PM
- Dec 5 – BGTA craft fair 9-1 PM
- Dec 9 – Jr HS Winter Concert @ 7:00 PM
- Dec 12 – Bainbridge Christmas Parade
- Dec 14 – Food Drive Ends
- Dec 18 – Greenlawn Holiday Assembly – 9:00 AM
- Jan 11 – BOE Blog for February Blue and White

The Athletics Committee meeting on November 30 will be cancelled. It is anticipated that at the next BOE meeting this committee will be dissolved. President Hall will reach out to the Booster Club for a meeting schedule so interested BOE members can attend those meetings.

Miscellaneous

Emily Hall attended the Foods and Nutrition class luncheon. The students were very excited about their preparations and the food was delicious. President Hall appreciated the invitation.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to adjourn at 9:31 PM. Yes – 6, No – 0. Carried. Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk

Bainbridge-Guilford Central School District

Business Office

MEMO TO: Board of Education

FROM: Janice Rideout, Business Manager

SUBJECT: "Senior Citizen Low Income Exemption" for School Taxes

DATE: October 30, 2015

During the comment section of the September 17th Board meeting, a taxpayer in the district requested that the district consider an increase in the Senior Citizen Low Income Exemption. The District has since received information from Chenango County regarding the Senior Citizen Low Income Exemption which is an exemption that works on a sliding income scale to give tax relief to low income tax payers age 65 years or older. The County corresponds each year with the school district to see if the district has made a change to the income level associated with the exemption. After researching the exemption, I found that the exemption was last changed in 1999 to match the income level that the County maintains. To date, the income level for the County has not changed and is consistent with district's current level. Most school districts in our area seem to maintain the income level at or below where B-G currently is with the exception of Afton. I've enclosed a chart that the County provided that indicates the levels for different towns, school districts and villages.

After reviewing the school district exemption information with Chenango County, the district currently has 28 properties with the Senior Citizen Low Income Exemption. There are 438 properties that have an Enhanced STAR exemption. Unfortunately, they were unable to provide what the impact would be if we were to raise the level. However, the indication was that some of the enhanced STAR properties would then qualify for the Senior Citizens Low Income Exemption as well effectively shifting the tax burden to other properties in the district. The County also indicated that a number of school districts eliminated the Low Income Exemption when the Enhanced STAR Exemption was put into place.

The County is requesting that if the level is changed, they will need notification and a copy of the resolution reflecting the change by no later than December 31, 2015.

**SENIOR CITIZEN and DISABILITY INCOME LEVELS
2015 ASSESSMENT ROLL**

| TOWN | 2014 SENIOR INCOME LEVELS | DISABILITY EXEMPTION INCOME LEVELS | SCHOOL DISTRICT | 2014 SENIOR INCOME LEVELS |
|--|---------------------------|------------------------------------|------------------------|---------------------------|
| CITY OF NORWICH | \$11,000 - \$16,700 | None | AFTON | \$15,000 - \$23,400 |
| AFTON | \$15,000 - \$23,400 | \$15,000 - \$23,400 | BAINBRIDGE-GUILFORD | \$11,000 - \$16,700 |
| BAINBRIDGE | \$15,000 - \$23,400 | \$11,000 - \$16,700 | BROOKFIELD | \$12,000 |
| COLUMBUS | \$15,000 - \$23,400 | None | CHENANGO FORKS | \$15,000 - \$20,700 |
| COVENTRY | \$15,000 - \$23,400 | \$15,000 - \$23,400 | CINCINNATUS | \$10,500 - \$16,200 |
| GERMAN | \$11,000 - \$16,700 | None | DERUYTER | \$10,000 - \$15,700 |
| GREENE | \$13,600 - \$22,000 | None | GILBERTSVILLE-MT UPTON | \$12,000 |
| GUILFORD | \$13,000 - \$21,400 | None | GREENE | \$11,000 - \$16,700 |
| LINCKLAEN | \$11,000 - \$16,700 | None | HARPURSVILLE | \$12,025 - \$19,525 |
| MCDONOUGH | \$11,000 - \$16,700 | None | NORWICH CITY | \$9,200 - \$16,700 |
| NEW BERLIN | \$11,000 - \$16,700 | None | OTSELIC VALLEY | \$9,200 - \$14,900 |
| NORTH NORWICH | \$12,100 | None | OXFORD | \$11,000 - \$16,700 |
| NORWICH | \$17,500 | None | SHERBURNE-EARLVILLE | \$9,200 - \$14,900 |
| OTSELIC | \$11,000 - \$16,700 | None | SIDNEY | \$8,000 - \$13,700 |
| OXFORD | \$16,000 - \$24,400 | None | UNADILLA VALLEY | None |
| PHARSALIA | \$18,000 | None | WHITNEY POINT | \$12,000 - \$19,500 |
| PITCHER | \$11,000 - \$16,700 | None | | |
| PLYMOUTH | \$11,000 | None | | |
| PRESTON | \$10,000 | None | | |
| SHERBURNE | \$11,000 - \$16,700 | None | | |
| SMITHVILLE | \$11,000 - \$16,700 | \$11,000 - \$16,700 | | |
| SMYRNA | \$11,000 - \$16,700 | None | | |
| | | | | |
| <div style="text-align: center;"> <h1>Addendum 1</h1> <p>DISABILITY EXEMPTION INCOME LEVELS</p> </div> | | | | |
| VILLAGES | | | | |
| AFTON | \$17,000 | | NEW BERLIN | \$11,000 - \$16,700 |
| BAINBRIDGE | \$15,000 - \$23,400 | \$11,000 - \$16,700 | OXFORD | \$16,000 - \$24,400 |
| EARLVILLE | None | | SHERBURNE | \$11,000 - \$16,700 |
| GREENE | \$13,600 - \$22,000 | | SMYRNA | None |
| | | | | |
| CHENANGO COUNTY - SLIDING SCALE | | | | |
| | | | | |
| ANNUAL INCOME | | | | |
| UNDER \$11,000 | | | | 50 PERCENTUM |
| \$11,000 - \$11,999 | | | | 45 PERCENTUM |
| \$12,000 - \$12,999 | | | | 40 PERCENTUM |
| \$13,000 - \$13,999 | | | | 35 PERCENTUM |
| \$14,000 - \$14,900 | | | | 30 PERCENTUM |
| \$14,901 - \$15,800 | | | | 25 PERCENTUM |
| \$15,801 - \$16,700 | | | | 20 PERCENTUM |